



SAFE SCHOOLS ACTION PLAN



School Name: Knollwood Park P.S.

Date: May 3, 2019

Safe School Action Team Composition - Please indicate the number of representatives in the following categories:

Students: 2 Teaching Staff: 2 Non-Teaching Staff: 1 Parents: 2 Community: 1 Admin: 2

Points for Consideration:

<p>Effective Action Plans consider the following sources of information:</p> <ul style="list-style-type: none"> • Sustainable Strategies information and checklist • Current survey results and analysis • Survey trends • Suspension reports • Feedback about Safe Schools initiatives • Feedback from staff about school climate • Focus groups of students and educational partners • Audits of physical plant • Review of existing programs and policies • Information and input from community members and parents • Violent incident reports • Office referrals 	<p>Effective Safe Schools Programs:</p> <ul style="list-style-type: none"> • Are comprehensive in nature • Focus on skills • Select appropriate targets for change • Include peers in the delivery of the program • Include parents • Attempt to change the larger environment • Attend to the implementation issues
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*After completing the **School Assessment Checklist**, Identify your schools **Stage of Change***

	Total Score	Stage
Prevention	31	Transition to Stage 2
Policy and Procedures	16	Transition to Stage 2
Intervention	11	Stage 1
School Climate	32	Transition to Stage 2

After completing the Safe Schools Assessment Checklist, examining the survey data with your team, and reviewing other sources of information consider some of the following questions to help guide discussion and move you towards developing and selecting your school goal(s).

1. In what ways is Safe Schools imbedded into your school's curricular programs? Are programs evidence based and age appropriate? Do gaps by grade or subject area exist?
2. Do staff know and consistently apply policies and procedures in line with Ministry of Education requirements? What type of ongoing training is available?
3. Do all stakeholders feel welcome and involved in your school and its activities? What gaps, if any, are evident?
4. Overall, is there sustainability to Safe Schools initiatives/ programs? Consider the number of "one off" programs versus continuous initiatives / programs. What programs appear to have buy-in and are showing success? Which programs need to be reviewed?
5. What is the anonymous reporting system at your school? Do you feel this method is working well for your students? What evidence do you have to support this?
6. In what ways are stakeholders involved in the plan's development, implementation and review of outcomes?

Based on the information gathered from the points for consideration on page one, the Safe Schools Reflection completed in Spring 2011, identify **up to 3 goals** the school plans to implement. Complete the template below for each goal the team has identified.

Goal #1			
<p>Specific Goal: Setting high expectations for a positive learning environment throughout Knollwood.</p>	<p>Specific Implementation Strategies: -Code of Conduct in all classrooms and throughout the school. -clear plan for consequences based on those expectations. -re-instatement meeting for all suspensions. -build classroom values based on School Code of Conduct. -defined student responsibilities. -differentiating between bullying and conflict. -celebrate successes through school initiatives.</p>	<p>Timelines: June 2019 – June 2020</p>	<p>Indicators of Success: -less suspensions -respectful and caring school community -student taking ownership and responsibility for their actions -consistent message and approach by all staff -improvement in parent and school partnership</p>
<p>Is this goal related to:</p> <p>Prevention <input checked="" type="checkbox"/> _____ Policy & Procedure <input type="checkbox"/> _____ Intervention <input checked="" type="checkbox"/> _____ School Climate <input checked="" type="checkbox"/> _____</p>	<p>Stakeholders involved in the implementation and outcome of this goal:</p> <p>Teachers <input checked="" type="checkbox"/> Students <input checked="" type="checkbox"/> Support Staff <input checked="" type="checkbox"/> Parents <input checked="" type="checkbox"/> Admin <input checked="" type="checkbox"/> Community <input checked="" type="checkbox"/></p>	<p>How will you communicate this goal to stakeholders: -Code of Conduct posted in every classroom, school website, school newsletter, hallways -recognize the successes through assemblies, newsletter, websites -communication with parents, students, and classroom discussions</p>	

Goal #2			
<p>Specific Goal: Increase a culture of inclusivity and acceptance, recognizing and celebrating diversity, at Knollwood.</p>	<p>Specific Implementation Strategies: -student leadership -student voice (eg. Newsletters) -student council initiatives that build awareness and acceptance (eg. Pink Shirt Day) -whole school initiatives that build community and connectedness (eg. Crazy hair day) -access community agencies, support networks and speakers to support acceptance and awareness (eg. St. Leonard's, SWISS worker) -celebrating student and family diversity by representing "who we are". -creating a school slogan</p>	<p>Timelines: June 2019 – June 2020</p>	<p>Indicators of Success: -student voice -school voice -students feel safe to report aggression and bullying -increased school pride and involvement by students, parents, and staff</p>
<p>Is this goal related to:</p> <p>Prevention <input checked="" type="checkbox"/> _____ Policy & Procedure <input type="checkbox"/> _____ Intervention <input checked="" type="checkbox"/> _____ School Climate <input checked="" type="checkbox"/> _____</p>	<p>Stakeholders involved in this plan:</p> <p>Teachers <input checked="" type="checkbox"/> Students <input checked="" type="checkbox"/> Support Staff <input checked="" type="checkbox"/> Parents <input checked="" type="checkbox"/> Admin <input checked="" type="checkbox"/> Community <input checked="" type="checkbox"/></p>	<p>How will you communicate this goal to stakeholders: -newsletter, school website, school based initiatives -school sign -posters, signage, signs using braille</p>	

Goal #3			
<p>Specific Goal: Fostering Parent and Community engagement at Knollwood.</p>	<p>Specific Implementation Strategies:</p> <ul style="list-style-type: none"> -Student Led Conferencing -Wellness Night -Community Family Nights and Fundraisers -Meet the Teacher Night -Books for Breakfast -Investing In Children Sessions -Kindergarten "soft entry" routines -School Community events (eg. Concerts, Arts at the Park) -SWISS worker, supporting new comer families -SSC supporting families and promoting parent engagement -Home and School initiatives -Roots of Empathy -Student work displayed at school events for parents to engage and respond to -parent and student involvement with monthly newsletters 	<p>Timelines: June 2019 – June 2020</p>	<p>Indicators of Success:</p> <ul style="list-style-type: none"> -increased attendance at school events -increase in parent volunteers for school events -increase in parent engagement initiatives -positive interactions with parents
<p>Is this goal related to:</p> <p>Prevention _____ Policy & Procedure _____ Intervention _____ School Climate _____x_____</p>	<p>Stakeholders involved in this plan:</p> <p>Teachers ___x___ Students ___x___ Support Staff ___x___ Parents ___x___ Admin ___x___ Community ___x___</p>	<p>How will you communicate this goal to stakeholders:</p> <ul style="list-style-type: none"> -newsletter and school website -school based initiatives 	

Next Safe Schools Action Team Meeting Dates:

#2- Fall 2019

#3- Winter 2019

Reminder: Safe Schools will provide ½ day coverage for meetings within the school day for a maximum of 2 Safe Schools Action Plan meetings.